



## Before and After School Tutoring Student Handbook

**STRIVE**

**(Success Through Remedial Instruction and Varied Enrichment)**



### Goals:

1. By 2013-2014 all students will reach high standards, at minimum attaining proficiency or better in Communication Arts, Mathematics, and Science according to the annual MAP scores and local assessments.
2. Gasconade County R-2 students and family participation in after school programs will increase at all levels over 5 years of the grant program.
3. Provide a safe alternative before and after school environment for all students.

**Tutoring:** Before school at OES and OMS Monday-Thursday 7:30-8:00

After school at GES, OES, OMS, Monday-Thursday 3:30-5:30 at each building

Homework Helper/Open Library in AM and PM

<b>GES: 7:20-8:20</b>	<b>Open Library (open to all)</b>	<b>3:30-5:30 Homework Helper (grades 3-5)</b>
	<b>3:30-6:30 open library (open to public to use resources)</b>	

<b>OES: 7:30-8:30</b>	<b>Open Library (open to all)</b>	<b>3:30-5:30 Homework Helper (grades 3-5)</b>
	<b>3:30-6:30 open library (open to public to use resources)</b>	

<b>OMS: 7:00-8:00</b>	<b>Open Library (open to all)</b>	<b>3:30-5:30 Homework Helper (grades 6-8)</b>
	<b>3:30-6:30 open library (open to public to use resources)</b>	

<b>OHS: 7:00-8:00</b>	<b>Open Library (open to all)</b>	<b>3:30-5:30 Homework Helper (grades 9-12)</b>
	<b>3:30-6:30 open library (open to public to use resources)</b>	

Tutoring will be a time before and after school where students are working on specific skills to improve in areas that are difficult for that student. We don't want your child to come home from after school tutoring and still have a lot of homework. Your child will also have some time to complete homework during this tutoring time. Student participation this year in tutoring will be based on teacher recommendations. This is not something that just the parent can decide to put your child in after school. Students will be expected to keep a student planner/notebook to be able to use as an organizer and way of communication between parents and teachers. We will provide your child with a planner and/or use the along with their daily school planner that they may already be using.

**Homework Helper 3:30-5:30 Monday-Friday:** Homework helper is open to grades 3-12. You must have your child enrolled to stay for homework helper before they will be allowed to stay. The library

is open in the mornings as well for an hour for homework help and to be able to use the resources in the library.

**Open Library:** The library in each building will be open from 3:30-6:30 Monday-Friday to the public. You can use the computers and other resources in the library.

**Behavior:** Students are expected to follow the same school rules they follow during the day. If they have an issue with behavior, you will be notified by the teacher, site director, or the project director. We want this to be a great learning experience and time for all of the students and be productive. If your child's behavior continues to interrupt the learning process, you may be called to come and pick up your child and they may not be able to stay for the rest of the session. If behavior issues still continue it may result in some time out of all the STRIVE programs for a while or for the year. Also, if a behavior is severe enough your child may not get a warning. We want your child to participate but we need your help and we look forward to making this a positive experience.

**Attendance:** Attendance is very important to ensure success using this program. If your child is enrolled in tutoring and/or homework helper please adhere to the days you say you want your child to stay after school. Attendance that isn't regular could result in some other child taking your child's spot and tutoring is based on teacher recommendations. If you are having some issues with attendance, please communicate with your child's regular teacher, their tutoring teacher, and/or the Site Director.

**Enrichment:** There will be a variety of enrichment classes available throughout the year. We will be sending home information as we get the calendar set with classes. The website should have up to date information regarding classes. We also have a Face book page. If you go to the website there is a link that will take you to the Face book page. Please like us and keep up with the STRIVE program. The newspaper will also have information regarding the STRIVE program. Please check your child's backpack for information and ask your child if there is anything going to be happening after school. Enrichment classes may be limited to a certain number of students so it will be important to return enrollment forms ASAP. Some of the classes that students had an opportunity to participate in last year were cake decorating, recycling, robotics, rockets, archery, jewelry class, sewing, simple games, Spanish, hunter safety, cooking, ceramics, reading club, mad science, pom-pom, Missouri Mammals, photography, creative clay, mock trial, Night under the stars, and many more.

**Fees:** There will be a sliding scale used to generate fees. Students that are receiving free lunches would not have to pay, reduced lunches would be \$1.00 and students that do not qualify for free or reduced lunches would pay \$2.00. This is per night. There is a cap of \$15.00 per family per week, if you have multiple children participating. If you are having difficulties, please contact the STRIVE office. The district has to show the state we can continue this program if they were to cut all of their funding. We appreciate your help in this area.

**Parent Participation:** Parent Participation is vital to ensure the success of our program. There will be some required parent meetings.

**Community Partners:** We have many community partners involved in this program. The Department of Conservation, University Of Missouri Extension, Earth's Classroom, The Evergreen Institute (will help teach about energy and electricity), 4-H Youth Specialist, and Mid-Missouri Outdoor Dream, Inc

The partners will also be providing different activities in addition to in house district staff.

If you feel like you have some area of expertise and would like to become involved in this program, please contact Teresa Schulte, [tschulte@dutchmen.us](mailto:tschulte@dutchmen.us) or 573.437.2172

**Snacks:** Students will be provided a snack after school.

**Transportation:** Transportation is available but modified. (See bus routes)

Jerry Stephenson is the contact [jstephenson@dutchmen.us](mailto:jstephenson@dutchmen.us) or 573.2176

**Parent Pick Ups:** Please be on time picking up your child/children. Pick up at OES tends to get hectic as that facility is used after school for a variety of activities. Please do not park in the circle drive. Please park in the parking lot. It creates a danger when busses are trying to squeeze in between cars or it will make the busses late to their designated drop off spot. You will not be required to sign your child out, but the Site Director will make sure that your child is safe at all times and goes with the appropriate person. If you are going to be late in picking up your child, because we do know that things happen, please be courteous and call the school at which your child attends. The phone numbers are GES 573.764.3321; OES 573.437.2171; OMS 573.437.2172; OHS 573.437.2174. If you are late more than 2 times without notification your child will be suspended from the program.

**Contact:** Please contact your child's regular teacher and communicate with their tutoring teacher as well. Each building will have a site director that you can also use as a contact.

The STRIVE office is located at the Owensville Middle School. The phone number is 573.437.2172. The Project Director is Teresa Schulte [tschulte@dutchmen.us](mailto:tschulte@dutchmen.us) and the Administrative Assistant is Kelly Abernathy [kabernathy@dutchmen.us](mailto:kabernathy@dutchmen.us).

**Site Directors:** OES: Lori Nolen [lnolen@dutchmen.us](mailto:lnolen@dutchmen.us)

Jane Horstmann [jhorstmann@dutchmen.us](mailto:jhorstmann@dutchmen.us)

GES: Marie Geisler [mgeisler@dutchmen.us](mailto:mgeisler@dutchmen.us)

OMS: Mary Moore [mmoore@dutchmen.us](mailto:mmoore@dutchmen.us)

OHS: Tina Wnuk [twnuk@dutchmen.us](mailto:twnuk@dutchmen.us)

**School Phone Numbers:**

OES 573.437.2171 x 3118 *only call this extension after 3:30 pm*; GES 573.764.3321; OMS 573.437.2172; OHS 573.437.2174 x 1122 *only call this extension after 3:30 pm*

**Behavior:** Students are expected to follow the same school rules they follow during the day. If they have an issue with behavior, you will be notified by the teacher, site director, or the project director. We want this to be a great learning experience and time for all of the students and be productive. If your child's behavior continues to interrupt the learning process, you may be called to come and pick up your child and they may not be able to stay for the rest of the session. If behavior issues still continue it may result in some time out of all the STRIVE programs for a while or for the year. Also, if a behavior is severe enough your child may not get a warning. We want your child to participate but we need your help and we look forward to making this a positive experience. Bus behavior has the same expectations as school behavior.

Please remember if school is dismissed early due to weather or any other circumstances, there will be no after school programs and the library media centers will not be open.

Questions: Please feel free to call the STRIVE office if you have questions or email. Also, you may check the website [www.owensville.k12.mo.us](http://www.owensville.k12.mo.us).

I, \_\_\_\_\_, have read the STRIVE Handbook. I understand the expectations regarding this program. I also, understand that communication is vital to this program.

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Student signature

My children are:

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

5. \_\_\_\_\_

6. \_\_\_\_\_