

OHS Alumni Association
P O Box 560
Owensville, MO 65066

Dear Alumni Scholarship Recipient:

Congratulations on being selected to receive an Alumni Scholarship. It is our pleasure to be able to invest in your future through this award. We wish you the very best as you continue your education.

This letter will explain the mechanics of your scholarship and give you contact information if any questions arise. The scholarship is paid directly to the school you select at the beginning of each semester. We have only three requirements:

- You must be enrolled as a full time student (minimum of twelve semester hours)
- You must maintain a grade point average of at least 2.5 while completing at least twelve semester hours
- You must submit verification of the above two requirements by **October 15th** for the Fall semester and by **February 15th** for the Spring semester

For the first semester, you must send us a copy of your Fall enrollment schedule. As soon as we verify that you have enrolled for at least twelve semester hours, we will send a check to your selected school. Please provide the mailing address to your school.

After each subsequent semester, we must have:

- A copy of your grades for the previous semester and
- A copy of your schedule for the upcoming semester

Assuming you completed at least twelve semester hours with a grade point of at least 2.5 and you are enrolled for at least twelve hours in the next semester, we will send another check to your school. This check is normally sent within two weeks of receiving your information.

In the event you do not complete twelve semester hours or do not achieve a grade point of 2.5, it will be necessary for you to complete one semester with a minimum of twelve hours and a grade point of 2.5 without Alumni assistance before your scholarship will be reinstated.

Your information (grades, schedule and school address) must be sent to us at the following address:

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Again, congratulations and best wishes!

Robert Niebruegge, Student Affairs Liaison
OHS Alumni Association